IDEA101: The Carillon Studio: Creative Problem Solving and Designing Your Maryland Experience.

Section 0116, Fall 2019

4:00 – 5:30pm Thursday (Section) 5:00 -6:00 Monday (Community Meeting)

Instructional Team

Instructor
Ann C. Smith
2110 Marie Mount Hall
301-405-9165
asmith@umd.edu Office hours by appointment

Carillon Communities creates an inspiring and supportive living and learning environment for first year students. Carillon promotes an environment where students develop a sense of belonging and trust to support their academic success and innovative thought. In Carillon, students consider their own interests and knowledge, and become more active agents in their own education.

Course Description

Welcome to Carillon Communities. The Carillon Studio is required of all Carillon Community students and will serve to introduce you to Carillon and the University of Maryland. The Studio curriculum is the result of collaboration among Letters and Sciences, the Office of Undergraduate Studies, and the Academy for Innovation & Entrepreneurship.

In this course, you will learn how to use creative problem solving and collaboration strategies. You will apply these strategies in a series of experiences and finally to two course projects: the 'Design Project" and "Design My Maryland."

Each week, you will meet for the Carillon Studio Section (1 hour and 30 minutes with a section of your community) and for Monday Community Sessions (1 hour sessions with the full Carillon Community).

Course Goals

- To assist you in your transition to the UMD community

- To introduce you to the academic environment at UMD
- To help you establish goals for your collegiate experience
- To support the mission of Carillon Communities

Required Technology and Text

- ELMS
- Carillon Studio Note Book
- The UMD First Year Book: *Demagoguery and Democracy* by Patricia Roberts-Miller

Carillon Studio Learning Outcomes:

At the completion of course work on Teamwork, Creative Problem Solving and Design My Maryland, you will be able to:

- Articulate the value of creative problem solving and collaboration skills
- Apply creative problem skills to a big question:
- Empathize with different people.
- Generate ideas.
- Prototype to test.
- Interview faculty, staff, other students, and potential employers to learn pertinent information.
- Collaborate effectively with others, identifying the value of diverse points of view.
- Participate meaningfully in an active learning environment.
- Find and assess resources, opportunities appropriate for making decisions related to your educational path.

Communication

The official form of communication for the University is via email. The University expects that your contact information is current in Testudo (www.testudo.umd.edu).

For this course we will communicate via email, ELMS conversations and ELMS announcements. It is expected that you will regularly check your email and the course ELMS site. *Note that ELMS has options for notifications, configure your notification settings appropriately. Be sure to provide the most appropriate email in your student information in Testudo.*

When communicating with the course instructor or other students, use an informative and appropriate subject (eg. Carillon Your Name Absence From Class), and use salutations and a signature in all correspondence.

When communicating about course work in case of an extended UMD emergency closure, I will send the class an email announcement and post an announcement in ELMS

Course Expectations

Carefully read and follow the UMD Policies – see below.

Students are expected to attend classes regularly, come to class on time, participate fully by completing assignments according to the guidelines provided by the due date, engaging in discussions by listening respectfully to others, sharing ideas and asking questions, and by being a strong contributor in team projects.

Students are expected to exercise professionalism and participate in an atmosphere of mutual respect.

UMD Policies

All course policies support University Policies found in the [Course Related Policies page](#) on the [Office of Undergraduate Studies website](#).

Topics that are addressed in these various policies include academic integrity, student and instructor conduct, accessibility and accommodations, attendance and excused absences, grades and appeals, copyright and intellectual property.

It is your responsibility to understand your rights and responsibilities as expressed in these policies. This page also provides information about valuable resources to support your academic success, as well as overall health and well-being.

Course Policies

Attendance

Carillon Studio Section is set up such that in-class participation forms a significant part of the work of the course, it is expected that students will attend all Carillon Studio Section meetings. See Course Schedule regarding the graded work that will occur during the class meeting times.

Monday Community Sessions will focus on topics nominated by former Carillon students such as campus resources and community building. We encourage you attend all Monday Community Sessions. Attendance at four Monday Community sessions is required to support your Design My Maryland planning Academic Planning, Career Center: Finding an Internship, Bystander Training and one that you select. **You will be asked to RSVP to each session. Attendance taken via clickers.**

Absence from Carillon Studio Section or a required Monday Community Session

If you will be absent, notify your course instructor as soon as feasible by sending an email with the subject line: Carillon Your Name Absence From Class.

For planned absences, notify your instructor prior to the end of the Schedule Adjustment Period (See Testudo Schedule of Classes).

If your absence meets the criteria for an excused absence (see UMD policy on Excused Absences):

- Depending upon the circumstance, you may be required to present documentation or in the case of a medical absence, a self-signed note.
- You will be provided an opportunity to make up class work.
- As participation is a significant part of the course experiences, students who have two unexcused absences from class will receive a failing course grade. Students must meet with the course instructor following an unexcused absence from class.

Accommodations

Students who have approved academic accommodations from Accessibility and Disability Services must schedule a meeting regarding the Acknowledgement of Student Request form prior to the end of the Schedule Adjustment Period (See Testudo Schedule of Classes) or if accommodations are approved mid semester, as soon as possible after accommodations are approved.

Due dates for all assignments are listed in the Course Schedule. All work will be submitted to ELMS unless indicated otherwise.

Course Grading

(The Carillon Seminar does not have a final exam. The majority of courses will have a final exam that will occur during the final exam period. Please see [Testudo](.).)

Grading Scale
100 – 97: A+
96 – 93: A
92 – 90: A-
89 – 87: B+
86 – 83: B
82 – 80: B-
79 – 77: C+
76 – 73: C
72 – 70: C-
69 – 67: D+
66 – 63: D
62 – 60: D-
59 and below: F

Please see the Assignment Rubric below that indicates the points associated with each course assignment. The total course points is 100. The course points will be recorded in ELMS. It is the student's responsibility to review course points in ELMS and inform the instructor if the recorded points do not agree with grades received on assignments.

Assignment Reflections: see questions in ELMS Quiz	Due Date Time for ELMS submission 6:00	Expectation Late Assignments or assignments determined not to meet the minimum standard for performance will receive "0" points. Work receiving a total score of "1" may be reviewed again for full points according to a due date determined by the course instructor. Work that was unacceptable or late will not be reconsidered.	Points (total=100)
First Look Fair Reflection		Consider opportunities and resources from First Look Fair	3
Team Contract (ELMS/e-Portfolio)	9/11	Detailed information for team function, demonstrates consideration of group members' needs and project goals.	4 TEAM GRADE
Week 2 Reflection	9/18	Responses indicate reflection on learning Creative Problem Solving Skills: Empathize with different people	3
Week 3 Reflection	9/25	Responses indicate reflection on learning Creative Problem Solving Skills: Generate Ideas and Prototype to test	3
Design Project Team Canvas (Bring to class) (ELMS /e-portoflio)	9/26	Team Deliverable: Assessment of Creative Problem Solving approaches for designing a unique solution to a *BIG* question	15 TEAM GRADE
Week 4 Reflection	10/2	Responses indicate reflection on goals for Design My Maryland project	3
Friends & Family Interview (bring notes to class	10/3	Bring interview notes from one friend and one family member to class, after unpacking you will input information into Reflection 5	Included in Week 5 Reflection
Week 5 Reflection	10/9	Responses indicate reflection on learning from Friends and Family Interview	7
Week 6 Reflection	10/16	Responses indicate reflection on learning from Faculty Panel and Planning for Experiment 1 and 2	3
How to	10/16	Follows expectations for appropriate	5

Assignment Reflections: see questions in ELMS Quiz	Due Date Time for ELMS submission 6:00	Expectation Late Assignments or assignments determined not to meet the minimum standard for performance will receive "0" points. Work receiving a total score of "1" may be reviewed again for full points according to a due date determined by the course instructor. Work that was unacceptable or late will not be reconsidered.	Points (total=100)
Contact Email Send to you course instructor		communication with a professional, includes a well-researched and compelling request for an interview, along with availability and contact information	
Test 1 (bring notes to class)	10/24	Completion of experiment that allows you to explore an aspect of your Fearless Mission Statement. Bring notes to class, after unpacking you will input information in Reflection 8	In grade for Week 8 Reflection
Week 8 Reflection	10/30	Responses indicate reflection on learning from Test 1 and iteration on FMS1	7
Test 2 (bring notes to class)	10/31	Completion of experiment that allows you to explore an aspect of your Fearless Mission Statement. Bring notes to class, after unpacking you will input information in to Reflection 9	In grade for Week 9 Reflection
Week 9 Reflection	11/6	Responses indicate reflection on learning from Test 2 and iteration on FMS2	7
Week 10 Reflection	11/13	Responses indicate reflection on learning teamwork skills	3
Elevator Pitch (In class)	11/14	See expectations in Elevator Pitch Rubric	10
My Maryland Plan (ELMS/e-Portfolio)	11/20	See expectations in My Maryland Plan Rubric.	15
A Final Look	11/20	(course survey, reflection on team process)	4
Monday Sessions		Participation in a minimum of 4 Monday7 community sessions (2pts each)	8

Course Schedule		Assignment	Monday Session 5- 6pm ESJ0202
Date	Activities and Topics		August 26 Welcome to Carillon
Wk1 *9/5*	**Introduction to Idea 101** Launch Teams	Team Contract	
Last Day for Schedule Adjustment – September 9			
Wk2 9/12	**Design for Wellness Project** Introduction to Creative Problem Solving Launch Design for Wellness Project: Build Empathy, Generate Ideas	Week 2 Reflection	September 9 Time Management
Attend First Look Fair – September 11 and 12 (10am – 3pm on McKeldin Mall)			
Wk3 9/19	**Design for Wellness Project** Prototype to Test, Evaluate Design Project and Assess Creative Problem Solving Skills	Week 3 Reflection Design Project Team Canvas	September 16 The More Terps Know
Schedule meeting with your academic advisor			
Wk4 9/26	**Team Check-In, Design Project Review Launch Design My Maryland** Empathy for teammates, self-reflection, Friends and Family Interview Preparation	Week 4 Reflection; My Maryland Plan Elevator Pitch Friends & Family Interview	September 23 Student Panel
Wk5 10/3	**Design My Maryland** Unpack Friends & Family Interviews, Fearless Mission Statement (FMS) Draft, Team Assessment	Week 5 Reflection	September 30 Student Panel
Wk6 10/10	**Design My Maryland** Design Tests, How to Contact Email, Faculty Panel	How to Contact Email; Week 6 Reflection Test 1 and Test 2	October 7 Career Center Internships
Wk7 10/17	No Class; 1:1 Check-ins		October 14 Bystander Training in TYD 0102
Wk8 10/24	**Design My Maryland** Unpack Test 1, FMS Review, FMS Gallery Walk, 1:1 Check-ins, Self-Assessment	Week 8 Reflection	October 21 Academic Planning
Schedule meeting with your academic advisor – Look for Mid Semester Grades Testudo			
Wk9 10/31	**Design My Maryland** Unpack Test 2, FMS Review, 1:1 Check-ins	Week 9 Reflection	October 28 Education Abroad
Last Day to Drop a Course with a "W" – November 4			
Wk10 11/7	**Design My Maryland** Storytelling, Team Assessment & Teamwork Review,	Week 10 Reflection	November 4 Resumes & ePortfolios
Wk11 11/14	**Design My Maryland** Elevator Pitches, Journey Map Reflection	Final Survey	November 11 Mental Health & Wellness

Extra Credit options: Attend additional Monday sessions or other on campus sessions that inform *My Maryland Plan* & write a reflection on its value to your plan. 2 points each (max 6 points).